

Pre-Trip Planner & Checklist

A comprehensive planning guide and checklist to help you plan and prep for any of your upcoming travels outside the country.

INSPIRATION

REGION	COUNTRY	CITY	NOTES
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

WHEN, DURATION, BUDGET

POSSIBLE DATES			SEASON
MONTH	DATES	# OF DAYS	
_____	_____	_____	SEASON
_____	_____	_____	
_____	_____	_____	

BUDGET

DO RESEARCH

MUST SEE	MUST DO	MUST EAT	CULTURE DO'S	CULTURE DON'TS
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

VISA REQUIREMENTS:	YES/NO	_____
VACCINES NEEDED:	YES/NO	_____

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FLIGHT

AIRLINE	DATE	TIME	PRICE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ACCOMMODATIONS

HOTEL	LOCATION	PRICE	DISTANCE FROM [PLACE]
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

DOES THE HOTEL STORE YOUR LUGGAGE BEFORE/AFTER CHECK IN/OUT? YES/NO

TRANSPORTATION

OPTIONS	COMPANY	PRICE	CONTACT INFO
RENTAL CAR	_____	_____	_____
CAR SERVICE	_____	_____	_____
PUBLIC TRANSPORTATION	_____	_____	_____

CHECKLIST

PHOTOCOPIES:

- PASSPORT FLIGHT CONFIRMATION HOTEL CONFIRMATION TRANSPORTATION CONFIRMATION ITINERARY
- REGISTER YOUR TRIP WITH THE GOVERNMENT GET YOUR COUNTRY'S EMBASSY INFO
- SHARE TRAVEL ITINERARY WITH FAMILY/FRIEND NOTIFY BANK/CREDIT CARDS OF TRAVEL DATES
- BILLS ARE SET TO AUTOPAY OR TAKEN CARE OF LUGGAGES ARE WITHIN SIZE & WEIGHT RESTRICTIONS
- KNOW THE CURRENCY NEEDED & EXCHANGE \$